

# Monthly TCP Meeting Minutes

October 10, 2023 | Meeting called to order by A.J. Prussin

---

## In Attendance

---

A.J. Prussin, Carrie Cox, Carrie Mayer, Diane Agud, O'Brian Martin, April Williams, James Cooley, Nick Quint, Paul Avey, Brock Burroughs, Kayla Dean, and Jaden Ringley

---

## New Business

---

**Q.-**Can “Compact Car” signs be added to the corners of parking garages, because larger vehicles parking here makes one of the spaces unusable?

- April Williams said that the “Compact Car” signs have been ordered for the corners of the North End garage. We do not have a timetable of when the signs will be installed.

**Q.-**Can we look into prorating parking passes mid-semester? Our peer institutions, such as JMU and UVA prorate permits.

- Carrie Cox stated she would have to research the other institutions to see if they offer as many permit options as Virginia Tech does. We are also looking into a monthly option for students. Parking services believes this will be more beneficial than prorating passes.
- A.J. Prussin asked about the process of exchanging one permit for the other. (e.g., evening only for a full permit.)
  - April Williams explained that it depends on individual circumstances, the permit and what payment method was used. One of our most common scenarios is residents exchanging for a commuter pass in May when they are no longer living on campus. It is an even exchange at that point. We no longer have a refund schedule amount on the permits. If someone has chosen payroll deduction and they return a permit, we just stop payroll at that point. If a person purchases a remote and they use the permit 4 or 5 times they have gotten their money out of it, because the daily permits are \$8.00 per day.
- Carrie Cox is looking into graduate student permits to see if changes and mid-year purchases are common. We would need to pull the numbers to see about later permit sales.

**Q.-**Can we add signs to ADA spots stating a VT parking pass (or ParkMobile) is required?

- A.J. Prussin explained that you can park in ADA spots in the Town of Blacksburg without paying for 4 hrs. He asked if you needed a permit to parking in ADA spots on campus.
  - Carrie Cox stated that yes, you need a permit to park in ADA spaces. A person can park in a metered space for 4 hrs. on campus with no permit, as that is code.
- A.J. Prussin was in Parking Services and someone was in the office with a remote permit and an ADA permit and was wondering if they could park in any ADA space or only remote. The cashier did not have a clear answer for them.

- Carrie Cox mentioned that we have new staff and they should ask someone to get a clear answer. However, if you purchase a remote permit for \$36.00, you cannot use it to park in any ADA spaces on campus. Our rules and regulations do emphasize you have to have a VT permit with an ADA.

**Q.-**The entrance to Chicken Hill Lot says “Any University Permit”, does it include Student Remote permits?

- April shared that the back of the remote permit tells a person where they can and cannot park.
- Carrie Cox shared that Auxiliary Business Services has a Parking Signage Committee to look at the entry signage for each lot, how best to identify the lots, and have consistency, with a number and a name for every lot. The committee is also coming up with a QR code system, so any individual could scan it and receive further information. Some lots have more than one entrance, so it will be large undertaking. It will be a \$600,000.00 project.

---

### Next Meeting

---

November 14, 2023 at 11:00 a.m., Zoom